



Printable Order Form for 7 or MORE Pen Pals

STEP 1 - Read the ORDERING INSTRUCTIONS carefully BEFORE completing your Pen Pal order. *Be sure to use our Quick Order Form if you are ordering less than 7 pen pals.*

STEP 2 - Print this web page and send it to us by US MAIL

OR REQUEST AN ORDER FORM (like the one below) to be mailed or faxed to you.

Student Letter Exchange

1111 Route 110 Ste 329, Farmingdale, NY 11735

Pen Pal Order Form - WB8B

MAIL PEN PALS TO:

Name: _____

Address: _____

City: _____ State: _____ Zip: _____

Prices:
 15 or more Pen Pals
 \$1.00 each

Under 15 Pen Pals
 \$1.25 each

Minimum order:
 \$5.00 + Postage and Handling

Make sure you have indicated your complete Name and Mailing address above. Please enclose check or money order and mail to the address indicated. Credit Cards are not accepted.

FOR ORDERS BEING RETURNED TO AN ADDRESS OUTSIDE OF THE USA:

- * Payment must be in US Currency, a Check in US Dollars drawn on a US or Canadian bank or an international Postal Money Order in US Dollars.
- * Please indicate your address exactly as it is to appear on the order being returned to you.
- * Enclose additional Postage and Handling indicated below.

Use these boxes to summarize your order from the grid below.

NAMES ORDERED	TOTAL BOYS	TOTAL GIRLS	TOTAL NAMES	TOTAL \$
Foreign Names				\$
U.S. Names				\$
Total Names ordered:				\$
Postage and handling for Pen Pals Ordered:				\$2.00
Add \$3.50 for SUPER FAST DELIVERY				
OUTSIDE US - ADDITIONAL POSTAGE & HANDLING				
Canada- add \$1.00, all others add \$2.00				\$
Minimum order \$5 + Postage & Handling				
TOTAL ENCLOSED				

In case there are any questions with this order, please supply information where you can be reached:

Day: () _____

Night: () _____

E-mail: _____

**ORDERS \$15 OR MORE
 GET A FREE GIFT!**

When substitutes are necessary, we usually select by geographic area. If you prefer substitute based on language, please check here _____

Please make sure to enclose this grid when mailing back your order.
STUDENT LETTER EXCHANGE

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FOREIGN PEN PALS		BOYS Indicate quantity under appropriate age column					GIRLS Indicate quantity under appropriate age column					Prices: 15 or more Pen Pals \$1.00 each
Age*		9-10	11-12	13-14	15-16	17-18	9-10	11-12	13-14	15-16	17-18	
Choose a country for you		FFF										Under 15 Pen Pals \$1.25 each
EUROPE	Austria	AUS										
	Denmark	DEN										
	England	ENG										
	France	FRA										
	Germany	GER										
	Ireland	IRE										
	Italy	ITA										
	Portugal	POR										
	Scotland	SCO										
	Spain	SPA										
	Sweden	SWE										
	CMWLTH Ind States	COM										
	Other Eastern Europe	EAS										
	(Choose for you)											
AFRICA	Other Africa	OTH										
	(Choose for you)											
	Kenya	KEN										
	Nigeria	NIG										
ASIA	South Africa	SAF										
	Zimbabwae	ZIM										
ASIA	Japan	JAP										
	Korea	KOR										
	Philippines	PHI										
	India	IND										
	China	CHN										
	Australia	AUL										
AMERICAS	New Zealand	NZE										
	Argentina	ARG										
	Brazil	BRA										
	Canada	CAN										
	Chile	CHI										
	Columbia	COL										
Mexico	MEX											
U.S. PEN PALS		BOYS Indicate quantity under appropriate age column					GIRLS Indicate quantity under appropriate age column					
Age		9-10	11-12	13-14	15-16	17-18	9-10	11-12	13-14	15-16	17-18	
Choose a state for you		DD										
UNITED STATES	State:											
	State:											
	State:											
	State:											

Minimum order:
\$5.00 + Postage and Handling

*For ages 9-10, we suggest English speaking countries

Attach an additional sheet of paper if more states are required.

If you are 13 years of age or younger, please ask a Parent or Guardian to sign here

Signature: _____

Please make sure to fill out and return all pages when mailing back your order.